

# Parliamentary Contributory Pension Fund

## Retirement Options form

### Your details (please complete in BLOCK CAPITALS)

Title, decorations, etc	
Surname	Forenames
NI no.	
Home address	
	Postcode
Date of birth	Telephone no.
Mobile no.	Email

### Request for payment of benefits

I wish to apply for payment of my pension from: (Date) \_\_\_\_\_

I wish to apply for payment of:

- All my PCPF benefits  
 MP/Office holder CARE section benefits  
 Final salary section benefits (MP and/or Ministerial)  
 Ministerial CARE section benefits

### Your options

#### How are you going to take your benefits?

You have different options of how to take your benefits:

**1. Cash lump sum** - Choose how much lump sum you receive, up to the maximum available. Take more cash lump sum and less pension; or more pension and less cash lump sum; or a specified amount of lump sum. It is up to you.

#### Cash lump sum options (tick one box only)

- Yes, I would like to take the maximum lump sum.  
 I would like to take a specific lump sum of £\_\_\_\_\_ (this must be between the value of your minimum lump sum and the maximum lump sum shown on your estimate)  
 I don't want to take a lump sum.

**2. Early Retirement Waiver** - You can elect to buy out the reduction on your benefits, the cost of which needs to be paid before your benefits are calculated (this option is only applicable if you are under Normal Retirement Age/Effective Pension Age).

#### Early Retirement Waiver - (please tick if required)

- Yes, I would like to buy the Early Retirement Waiver.

**Note:** This option is only available to you if you are under Normal Retirement Age/Effective Pension Age.

**3. Allocation of pension** - If you have built up membership in the Ministerial Pension Scheme (CARE section only), you can give up some of your benefits to provide an extra pension for a dependant. Please contact Buck for more details regarding this option.

## Payment of pension

Please pay my pension into the following bank/building society account

Sort code	Account no
Roll no. (if applicable)	
Account holder name	

## Payment of tax-free cash sum

Please pay the tax-free cash sum (tick one box):

- into the same bank/building society account as my pension (detailed above)  
 by cheque sent to my home address  
 into my bank/building society account detailed below:

Sort code	Account no
Roll no. (if applicable)	
Account holder name	

Signed	Date
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### Please return this form to:

PCPF Administration Team, Parliamentary Contributory Pension Fund, Gallagher (Bristol), PO Box 319, Mitcheldean  
GL14 9BF

Administered by Gallagher: PCPF, PO Box 319, Mitcheldean GL14 9BF DL1 9FP. **T:** 0330 123 0634 **E:** PCPF@buck.com

**W:** [www.myPCPFpension.co.uk](http://www.myPCPFpension.co.uk)

The Trustees, the Secretariat and their advisers, and the administrators of the Fund, will process personal data in relation to you in order to administer the Fund. This may include sensitive data (as defined in the Data Protection Act 1988). In accordance with the Data Protection Act 1998, all information concerning Fund members and their dependants will be treated by the Trustees and their advisers as confidential. If you wish to inspect any data that is held about you, please contact the administrators of the Fund.